

TERRITORIAL AUTHORITIES OF THE AUCKLAND REGION

Comprising:

Auckland City Council
Franklin District Council
Manukau City Council
North Shore City Council
Papakura District Council
Rodney District Council
Waitakere City Council

RENEWAL OF ACCEPTANCE AS AN INDEPENDENT QUALIFIED PERSON

(Section 438 Building Act 2004)

Certificate Number:

We note that your acceptance to act as an IQP is due to expire on _____

If you want to make changes of any kind to your current registration please request a NEW APPLICATION FORM from Ross Connon : Building Consulting Ltd.

Is this renewal application combined with an application for new nominees and/or feature systems ? Yes / No (CIRCLE ONE). If yes then you must request and complete a new application form (a separate application form) covering the new feature / systems and / or nominee being applied for and submit with this application. Application Forms are available on request via email to rosscon@buildconsult.co.nz

The attached renewal form/s should be completed and returned to:

Ross Connon: Building Consulting Limited
P. O. Box 911 416
Victoria St West
Auckland 1142

Ph 09 377 3114 Fax 09 377 3118 email rosscon@buildconsult.co.nz

who has been engaged by the Council's to administer this function together with that of receiving and reporting on any proposed changes to approvals given.

Applications for renewal should be returned two months prior to the expiry date to enable renewal of acceptance to be considered.

The renewal fees are:

Renewal application with no changes \$135.00
(includes existing features/systems)

Fees include GST and are payable to :- **Ross Connon : Building Consulting Ltd T/A IQP Trust Account**. A GST receipt will be issued with the acceptance certificate following approval of application by combined TA Group.

I Godfrey
Chairperson - Auckland Regional IQP Group
(09/12/08)

APPLICATION FOR RENEWAL OF ACCEPTANCE AS AN INDEPENDENT QUALIFIED PERSON

(Section 438 Building Act 2004)

*Applicant: _____

Postal Address: _____ ()Postal code _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____

This application requires parts A and B to be completed

PART A : SYSTEMS / FEATURES SEEKING RENEWAL FOR

Please indicate the features / systems and person(s) for which you have had acceptance (delete features not applicable).

CURRENTLY APPROVED FOR SYSTEMS & FEATURES AS IDENTIFIED BY THE BUILDING ACT 1991 (the Act is revoked, but the features are still currently included in existing code compliance schedules)	NAME OF NOMINATED PERSONS	Is this person still available to sign as IQP?		SIGNATURE OF NOMINATED PERSON
		yes	no	
(a) Automatic sprinkler systems or other automatic systems for fire protection				
(b) Automatic doors, which form part of any fire wall and which are designed to close shut and remain shut on an alarm of fire				
(c) Emergency warning systems for fire or other dangers				
(d) Emergency lighting systems				
(e) Escape route pressurisation systems				
(f) Riser mains for fire service use				
(g) Automatic back-flow preventers connected to a potable water supply				
(h) Lifts, escalators, or travelators or other similar Systems				

(i) Mechanical ventilation or air conditioning systems serving all or a major part of a building				
(j) Any other mechanical, electrical, hydraulic, or electronic system whose proper operation is necessary for compliance with the Building Code (State specific system)				
(k) Building maintenance units that are used for providing access to the exterior and interior walls of buildings				
(l) Such signs required by the Building Code in respect of the above mentioned systems				
(m) Means of escape from fire				
(n) Safety barriers				
(o) Means of access and facilities for use by persons with disabilities				
(p) Hand-held hose reels for fire fighting				
(q) Such signs as are required in respect of the systems specified in above, and systems and features in (m) to (p) above				

NEW SPECIFIED SYSTEMS AS IDENTIFIED BY THE BUILDING ACT 2004 AND REGULATIONS THERETO	NAME OF NOMINATED PERSONS	Is this person still available to sign as IQP?		SIGNATURE OF NOMINATED PERSON
		yes	no	
SS 1 : Automatic systems for fire suppression .				
SS 2 : Automatic or manual emergency warning systems.				

<p>Electromagnetic or automatic doors or windows :-</p> <p>SS 3/1 : Automatic doors.</p> <p>SS 3/2 : Access controlled doors.</p> <p>SS 3/3 : Interfaced fire or smoke doors or windows (magnetic hold open devices)</p>				
<p>SS 4 : Emergency lighting systems.</p>				
<p>SS 5 : Escape route pressurisation systems.</p>				
<p>SS 6 : Riser mains for fire service use.</p>				
<p>SS 7 : Automatic back-flow preventers connected to a potable water supply</p>				
<p>Lifts, escalators, or travelators or other systems for moving people or goods within buildings:-</p> <p>SS 8/1 : Passenger carrying lifts.</p> <p>SS 8/2 : Service lifts.</p> <p>SS 8/3 : Escalators and moving walks.</p>				
<p>SS 9 : Mechanical ventilation or air conditioning systems.</p>				
<p>SS 10 : Building maintenance units providing access to the exterior and interior walls of buildings.</p>				
<p>SS 11 : Laboratory fume cupboards.</p>				
<p>Audio loops or other assistive listening systems :-</p> <p>SS 12/1 : Audio loops.</p> <p>SS 12/2 : FM radio frequency systems and infrared beam transmission systems.</p>				

<p>Smoke control systems:-</p> <p>SS 13/1 : Mechanical smoke control.</p> <p>SS 13/2 : Natural smoke control.</p> <p>SS 13/3 : Smoke curtains.</p>				
<p>Emergency power systems for, or signs relating to a specified system in any of the specified systems in 1-13.</p> <p>SS 14/1 : Emergency power systems.</p> <p>SS 14/2 : Signs that relate to systems 1-13.</p>				
<p>Means of Escape and Other fire safety systems or features</p> <p>SS 15/1 : Systems for communicating spoken information to facilitate evacuation:- (EWIS Systems)</p> <p>SS 15/2 : Final exits.</p> <p>SS 15/3 : Fire separations.</p> <p>SS 15/4 : Signs for communicating Information intended to facilitate evacuation.</p> <p>SS 15/5 : Smoke separations.</p>				
<p>SS 16 : Cable cars.</p>				
<p>SS 30 Safety barriers</p>				
<p>SS 31 Means of access and facilities for use by persons with disabilities.</p>				
<p>SS 32 Hand held hose reels.</p>				
<p>SS 33 Any signs that are required by the building code or by section 120 of the Building Act 2004.</p>				

PART B : INSURANCE / PRIVACY ACT / CONDITIONS OF ACCEPTANCE

INSURANCE

***Public Liability or Professional Indemnity held relative to the role of an Independent Qualified Person** **NOTE : Name of the insured (name on insurance certificate) must be the same name as the applicant.**

Please supply copy of insurance certificate or document that shows the following information :-

- Type of cover.
- Expiry date of cover, cover must be current at time of renewal.
- Any exclusions.

PRIVACY ACT 1993

I hereby confirm and acknowledge that:

1. The territorial authorities of the Auckland Region are authorised by me to collect, retain and use, personal information about me ("Information") for the purposes of assessing my acceptability as being appropriately qualified to undertake the inspection and maintenance of the feature or system for which acceptance is sought. The information may be collected from me, or from any other source available to one of the territorial authorities of the Auckland Region, including but not limited to, the professional/trade organisation, referees and other territorial authorities referred to in the attached application, and any other persons, territorial authorities and companies from whom I am or have been associated.
2. I am aware that in the event the Information is not supplied, or is not satisfactory to the territorial authorities, then my acceptability as being appropriately qualified to undertake the inspection and maintenance of the feature or system, for which acceptance is sought, may not be established.
3. I am aware that the Information will be retained by the territorial authorities, and will be accessible by the territorial authorities' employees and other persons engaged by the territorial authorities. This is for the purposes of assisting in assessing the acceptability of being appropriately qualified to undertake the inspection and maintenance of the feature or system for which acceptance is sought.
4. The territorial authorities are hereby authorised to disclose all or any of the Information to any other territorial authority in New Zealand. This is to those who make enquiries regarding my acceptability to undertake the inspection and maintenance of the features or systems for which acceptance is sought.
5. I understand I have the right under the Privacy Act 1993 to have access to the Information where it can be readily retrieved and to request correction of the Information, and to be informed of the action taken in response to any such request. I also request that there be attached to the Information a statement which I can supply to the territorial authorities relating the fact that I have requested a correction. I agree to pay the territorial authority the reasonable charges imposed by the territorial authority in relation to the time and attendances involved in complying with my request in this regard.

I hereby acknowledge that I have read the above Privacy Act Statement.

Signed and dated by nominee :

**CONDITIONS OF ACCEPTANCE AS AN IQP
BUILDING ACT 2004 SECTION 438**

That the Independent Qualified Person (IQP) notify the Chief Executive, Auckland City Council in writing immediately:

1. Any circumstances should arise which would materially affect the ability of the IQP to carry out the duties set out in the Building Act 1991, in compliance with the Act.

2. In the case of the Crown, a corporation sole or body of persons corporate or unincorporate, the individuals nominated in the application as appropriately qualified (the nominee) become unavailable to the organization to carry out the inspection and maintenance of the system or feature for which acceptance is granted.

The Councils reserve the right to withdraw the acceptance if notified in terms of 1 and 2 above **or** in the event that the IQP is considered to be no longer a competent person to undertake the inspection and maintenance of the relevant feature or system **or** for any good and proper reason.

In the case of any individual Council's intention to withdraw acceptance, the IQP shall be advised accordingly and given the right to make representations to the relevant Council prior to it considering the withdrawal of acceptance.

As the applicant or applicants agent I acknowledge that I have read, understand and agree to the above conditions. I also declare that to my knowledge the application contains no false or misleading information and that I, the signatory, hold a position of responsibility within the applicants organisation that enables me to make such a judgement :

Name : (Please Print)

Signature : **Date :**